

WARREN COUNTY BOARD OF SUPERVISORS

COMMITTEE: **SHERIFF & COMMUNICATIONS**

DATE: MARCH 30, 2006

Committee Members Present:

Supervisors Bentley
VanNess
O'Connor
Mason
Haskell
Stec

Absent: Belden

Others Present:

Sheriff Cleveland
William Thomas, Chairman
Joan Parsons, Commissioner of
Administrative and Fiscal Services
Joan Sady, Clerk
Paul Dusek, County Attorney
Carlene Ramsey, Sr. Legislative Office
Specialist

Mr. Bentley called the meeting to order at 9:35 a.m.

Motion was made by Mr. Van Mason, seconded by Mr. O'Connor and carried unanimously to approve the minutes of the last meeting, subject to correction by the Clerk.

Sheriff Cleveland distributed an Agenda packet to each of the Committee members and a copy is on file with the minutes. He began his report with Agenda Item 1, Correction of erroneous titles in Sheriff's Office salary schedules. He explained the Personnel Office had alerted him of the need to adjust the titles in the Salary Schedule to ensure the titles matched the Civil Service titles. He confirmed the adjustments were simply wording adjustments, and not monetary.

Motion was made by Mr. Haskell, seconded by Mr. VanNess and carried unanimously to authorize the titles in the Salary Schedule to be adjusted to match the Civil Service wording, and to forward the request on to the Personnel Committee. A copy of the resolution request is on file with the minutes.

Returning to Agenda review at Item 2, Resolution 224 of 2006, Sheriff Cleveland reminded the Committee members the resolution had been tabled at the March Board meeting. He noted the original landscaping RFP (request for proposal) had not been posted through the Bidnet, as it had been last year. Consequently, one of the contractors had missed the opportunity to place a bid and had raised an objection.

Motion was made by Mr. Mason, seconded by Mr. Stec and carried unanimously to rescind Resolution 224 of 2006.

Sheriff Cleveland noted the landscaping work had already fallen behind schedule. He said that since a new RFP and bid award would delay any work for another 3-4 weeks, he was seriously considering doing the work in-house this year and just start the

process over next January.

Mrs. Parsons explained it had been suggested that the various Departments could issue the landscaping bids at the same time in hopes of obtaining a form of group pricing.

Sheriff Cleveland pointed out he had spoken with Frank Morehouse, Buildings Superintendent, regarding the use of lawn equipment. Mr. Cleveland further stated he would purchase the supplies, borrow the equipment, and have his maintenance staff do the ground work for the one year.

Mrs. Parsons clarified that Resolution No. 224 had been tabled at the February 17th Board Meeting and nothing further would need to be done. When a resolution was tabled in a Board meeting, she noted, the resolution just "stayed on the table" unless action was taken at a subsequent Board meeting to re-activate it.

Responding further, Mrs. Parsons mentioned the Clerk's Pending List listed the item in anticipation of the Sheriff's Office re-issuing the RFP.

Agenda review resumed at Item 3, Powerware contract, as Sheriff Cleveland explained it was for preventive maintenance on the back-up UPS (uninterruptible power supply). He commented one such UPS was located in the Municipal Center which covered the Sheriff's Office radios and towers. He said the new Correctional Facility had two such UPS units that would need to be added to the contract since the original warranties were due to expire.

Motion was made by Mr. VanNess, seconded by Mr. Mason and carried unanimously to authorize the existing contract with Powerware Global Services be amended to include the additional UPS equipment on the maintenance program through December 31, 2007 and the additional cost shall not exceed \$3,220 for Central Control and \$2,320 for Correction Division; and authorized a resolution be prepared for the April 13th Board meeting. A copy of the resolution request is on file with the minutes.

Sheriff Cleveland next reported on Agenda Item 4, standardization of the Integrator.com security and control system. He explained the Warren County Correctional Facility was monitored with equipment from C.R. Grade Electrical for the doors, windows, intercom, locks, etc. As equipment needs to be added or adjusted, he noted that the normal purchasing procedure calls for an RFP each time. He said he was concerned with purchasing equipment from various suppliers and the potential for equipment failure or confusion over which supplier was responsible. If the Committee so approved, he said the resolution to standardize the equipment would allow him to deal with the same supplier and thereby maintain continuity within the system.

Motion was made by Mr. Haskell, seconded by Mr. Stec and carried unanimously to authorize the standardization of the security and control system within the Warren County Correctional Facility, and to authorize a resolution be prepared for the April 13th

Board meeting. A copy of the resolution request is on file with the minutes.

Mr. VanNess apprised the Committee of a discussion held at the County Facilities Committee meeting concerning the posting of "No Weapons" signs.

Sheriff Cleveland acknowledged that a resolution had been forwarded from the Insurance Committee and Safety Committee to prohibit the possession of weapons while in County buildings or on County grounds. At that time, he said his criticism of the resolution was that it would have no teeth to it and could not be enforced. He said he felt the adoption of a local law on the matter would provide him with the vehicle to enforce the ban.

However, Sheriff Cleveland reminded the Committee members of the fact that Airport personnel do in-fact use fire arms for animal control on the Airport grounds.

Sheriff Cleveland commented that he would consult with Mr. Dusek, the County Attorney, to clarify that the language should read "no deadly weapons or dangerous instruments." He stated that both deadly weapons and dangerous instruments were clearly defined under New York State Penal Law.

General discussion ensued.

There being no further business to come before the Committee, on motion by Mr. Haskell and seconded by Mr. Mason, Mr. Bentley adjourned the meeting at 9:52 a.m.

Respectfully submitted,
Carlene A. Ramsey, Sr. Legislative Office Specialist